

ANNEXURE -B

Government Polytechnic- Cum- Multi Skill Training Centre Dhamlawas (Rewari), Haryana

Mandatory Disclosures (as per AICTE Approval Process Handbook 2022-23)

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. Name of the Institution

Govt. Polytechnic – cum -Multi Skill Training Centre Dhamlawas (Rewari), Haryana

Village : Dhamlawas, Rewari

Post Office: Pithrawas

Tehsil & Distt. Rewari, Haryana – India

Contact Nos.: +91-9466249168(Principal)

Email-id: gp-dhamlawas@techeduhry.gov.in

2. Name and address of the Trust/ Society/ Company and the Trustees: *Not Applicable*

3. Name and Address of the Principal/ Director:

DR. RAVIN AHUJA , Mobile No.- 9466249168, Email: gpdhamlawas@gmail.com

4. Name of the affiliating Board:

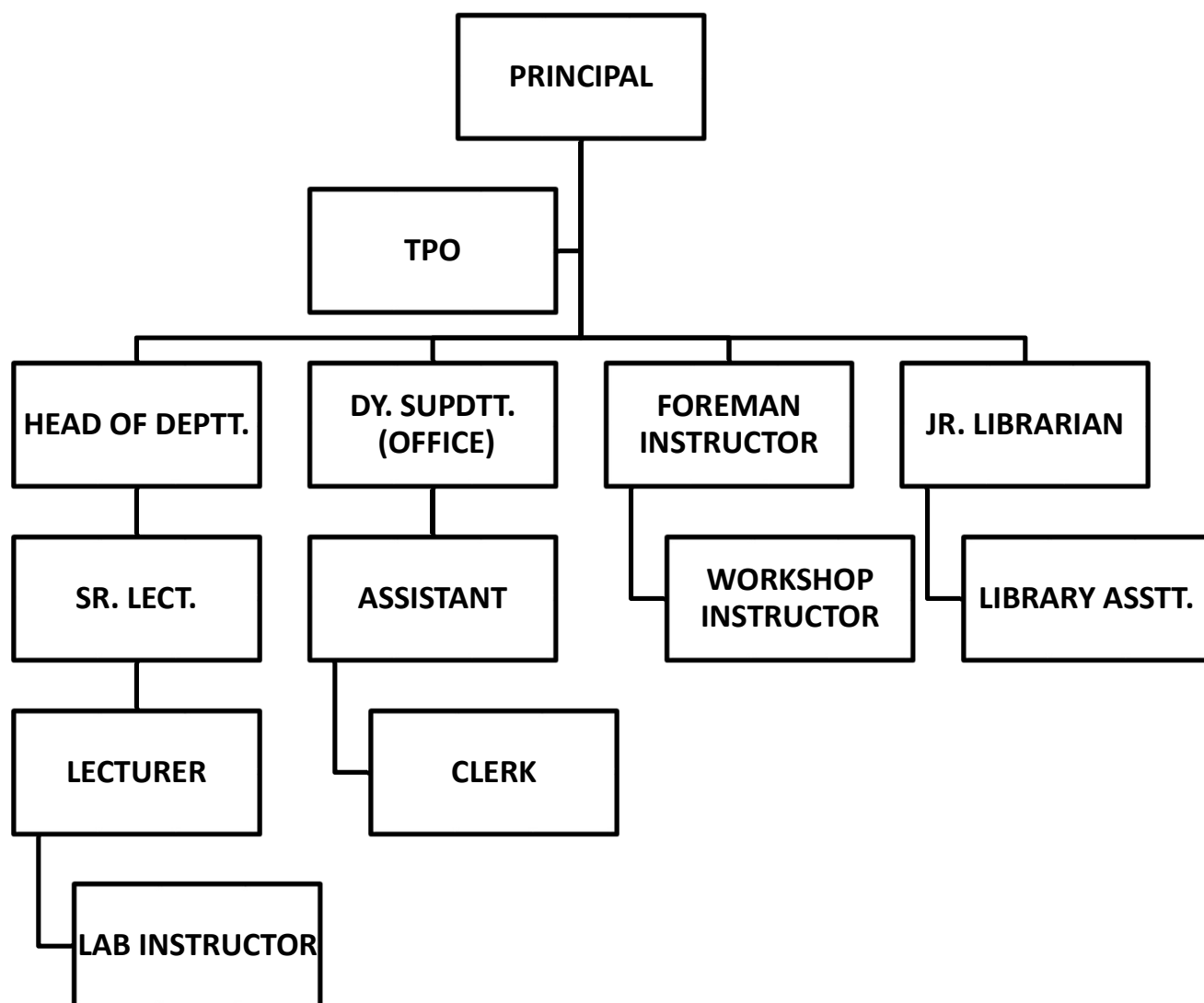
State Board of Technical Education Panchkula, Haryana

5. Governance

- a. Members of the Board and their brief background: *Not Applicable*
- b. Members of Academic Advisory Body: *Not Applicable*
- c. Frequency of the Board Meeting and Academic Advisory Body: *Not Applicable*
- d. Organizational chart and processes:

Signature of the Principal/ Head of the Institution
Principal
Govt. Polytechnic,
Dhamlawas (Rewari)



Organizational Chart

Signature of the Principal/ Head of the Institution

Principal
Govt. Polytechnic,
Dharmawasa (Rewari)

Nature and Extent of involvement of faculty and students in academic affairs/ improvements	The faculties are involved in various activities including teaching, continuous assessment of students. Students are free to interact with their Teachers/ Courses Co-coordinators any time. During teaching days or through e-mails, regular SFC meeting, implementing student feedback mechanism. The different academic activities are carried out by the faculty members through various committees in close coordination with the students.
Mechanism/ Norms & Procedure for democratic/ good Governance	Regular feedback from students. Proper counseling of students by the Tutor and Head of the Department from time to time. Explanation by faculty members for the marks scored by students & guidance to students for further improvement. Encourage by Faculty to participate in competitions/ event management. Teacher's evaluation by students.
Students Feedback on Institutional Governance/ faculty performance	Feedback about faculty is being taken by the Students from time to time & faculty members are informed about the shortcoming. Regular meeting with the Principal on fortnightly basis are done to discuss academic matters.
Grievance redressal mechanism for faculty, staff and students	Grievances if any are invited through a written application or through Online Grievance Redressal System from the aggrieved party/ person & staff welfare committee & students welfare committee headed by senior staff members have been constituted to listen the aggrieved party/ person & suggest corrective action.

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- Establishment of Anti Ragging Committee: Anti-ragging Committee constituted vide office Order No. 115, Dated 19/04/2022.
- Establishment of Online Grievance Redressal Mechanism: A web based Online Grievance Redressal System has been purchased and also a Link for the same has been created on the institutional website.
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: Grievance and Ombudsman Committee constituted vide Office Order No. 115, Dated 19/04/2022.
- Establishment of Internal Complaint Committee (ICC): Internal Complaint Committee constituted vide Order No. 115, Dated 19/04/2022.
- Establishment of Committee for SC/ ST: A Committee constituted vide Order No. Order No. 115, Dated 19/04/2022.
- Internal Quality Assurance Cell: A Cell constituted vide office order no. Order No. 115, Dated 19/04/2022.

6. Programmes

Name of Programmes & Courses approved by AICTE:

Sr.No	Name of the Program	Name of the Course	Approved Intake
1	Engineering & Technology	Automobile Engineering	60
2.		Electrical Engineering	60
3.		Electronics & Communication Engg	30
4.		Instrumentation & Control Engineering	30
5.		Mechanical Engineering	60
6.		Medical Lab Technology	60

- Name of Programmes Accredited by AICTE -- NOT APPLICABLE
- Status of Accreditation of the Courses-- Not Applicable (as the Institute started in the year 2019)

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- Total number of Courses-- 06
- No. of Courses for which applied for Accreditation: NOT APPLICABLE
- Status of Accreditation – Preliminary/ Applied for SAR and results awaited/
Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/
Approved for Courses --- NOT APPLICABLE

For each Programme the following details are to be given:

1. Name of the Course: Automobile Engg.

Number of seats: **60**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission(including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: **Placement Cell has been Established**

Campus placement in last three years with minimum salary, maximum salary and average salary:

Year	Total Placement Students	minimum salary	maximum salary
2020	<i>No Batch Passed Out</i>		
2021	<i>No Batch Passed Out</i>		
2022	4	1.60 Lac	2.20ac

2. Name of the Course: Electrical Engineering

Number of seats: **60**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission(including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: **Placement Cell Established**

Campus placement in last three years with minimum salary, maximum salary and average salary:

Year	Total Placement Students	minimum salary	maximum salary
2020	<i>No Batch Passed Out</i>		

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2021	22	1.65 Lac	2.20 Lac
2022	16	1.65 Lac	2.25ac

3. Name of the Course: Instrumentation & Control Engineering

Number of seats: **30**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission(including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: Placement Cell Established

Campus placement in last three years with minimum salary, maximum salary and average salary:

Year	Total Placement Students	minimum salary	maximum salary
2020	<i>No Batch Passed Out</i>		
2021	<i>No Batch Passed Out</i>		
2022	<i>No Batch Passed Out</i>		

4. Name of the Course: Electronics & Communication Engineering (new course approved w.e.f. 2022-23 by AICTE)

Number of seats: **30**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission(including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: **Placement Cell Established**

Campus placement in last three years with minimum salary, maximum salary and average salary:

5. Name of the Course: Mechanical Engineering

Number of seats: **60**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission(including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: **Placement Cell Established**

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Campus placement in last three years with minimum salary, maximum salary and average salary:

Year	Total Placement Students	minimum salary	maximum salary
2020	<i>No Batch Passed Out</i>		
2021	<i>No Batch Passed Out</i>		
2022	8	1.65 Lac	2.15 Lac

6. Name of the Course: **Medical Lab Technology**

Number of seats: **60**

Duration: **3 Years**

Cut off marks/rank of admission during the last three years:

Fee: **₹4350/- at the time of admission (including First Semester Fees) and further ₹2850/- per semester**

Placement Facilities: **Placement Cell Established**

Campus placement in last three years with minimum salary, maximum salary and average salary:

Year	Total Placement Students	minimum salary	maximum salary
2020	<i>No Batch Passed Out</i>		
2021	<i>No Batch Passed Out</i>		
2022	<i>No Batch Passed Out</i>		

- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details: **NOT APPLICABLE**

Details of the Foreign University

- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country

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- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following: NOT APPLICABLE
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval -- NOT APPLICABLE

7. Faculty

- Branch wise list Faculty members:

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PERMANENT:-

Sr.No.	Name of the Faculty	Designation	Name of Branch
1.	Smt. Rachna Yadav	Sr. Lecturer	MLT
2.	Sh. Ramanand	Lecturer	ECE
3.	Sh. Vijay Yadav	Lecturer	ECE
4.	Sh. Pavitar Pal	Lecturer	Mechanical Engineering
5.	Sh. Vikash	Lecturer	I&C
6.	Sh. Manender Singh	Workshop Instructor	Workshop
7.	Sh. Devender Singh	Workshop Instructor	Workshop

Guest Faculty:-

Sr.No.	Name of the Faculty	Designation	Name of Branch
1.	Ms. Neelam Kumari	Lecturer in Maths	Applied Science
2.	Ms. Rajwanti Yadav	Lecturer in Chemistry	Applied Science
3.	Ms. Sanju	Lecturer in Physics	Applied Science
4.	Mr. Bijender Kumar	Lect in Electrical Engg	Electrical Engg
5.	Mr Tasvir Singh	Lect in Mechanical Engg.	Mech. Engg

Signature of the Principal/ Head of the Institution

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- **Adjunct Faculty:** **NO**
- Number of Faculty employed and left during the last three years

8. Profile of Director/ Principal/ Faculty

Principal		
i	Name	DR. RAVIN AHUJA
ii	Date of birth	07/08/1967
iii	Unique id	3R1710
iv	Education Qualifications	B.E., M.E., Ph.D
v	Work experience (Teaching/Research/Industry/Others)	34 Year
vi	Area of Specialization	Cloud Computing
vii	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	• At Diploma Level • At Under Graduate Level
viii	Research guidance • No. of papers published in National/Journals/Conferences • Master • Ph.D.	NIL
ix	Technology Transfer	NIL

Signature of the Principal/ Head of the Institution

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9. Fee

- Details of fee, as approved by State Fee Committee, for the Institution

Admission Fees Structure for First semester (2017 onwards)

Category	Other than TFW & Girls	TFW	Girls
Development Fund	₹ 750/-	₹ 750/-	₹ 750/-
Student Fund	₹ 600/-	₹ 600/-	₹ 600/-
Tuition Fees	₹ 1500/-	—	—
Security (Refundable)	₹ 1500/-	₹ 1500/-	₹ 1500/-
Building Fund	—	—	—
Total Fees	₹ 4350/-	₹ 2850/-	₹ 2850/-

10. Admission

- Number of seats sanctioned with the year of approval

	Name of the Program	Name of the Course	Approved Intake	Year of Approval
1.	Engineering & Technology	Automobile Engineering	60	2019-20
2.		Electrical Engineerig	60	2018-19
3.		Mechanical Engineering	60	2019-20
4.		Electronics & Communication Engg	30	2022-23
5.		Medical Lab Technology	60	2020-21
6.		Instrumentation & Control Engineering	30	2019-20

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- Number of Students admitted under various categories each year in the last three years

Number of Students Admitted During 2021-22

Sr. NO.	Branch	Sanctioned Intake	No of Students Admitted	Category			
				AIC	HOGC	SC	BC
1	Automobile Engg	60	60	13	34	3	10
2	Electrical Engg.	60	60	12	31	8	9
3	Mechanical Engg.	60	59	11	30	7	11
4	MLT	60	60	12	32	6	10
5.	Instrumentation & Control Engg.	60	39	12	25	1	1

- Number of applications received during last two years for admission under Management Quota and number admitted-- **NIL**

11. Admission Procedure

- Calendar for admission against Management/vacant seats-- **NOT APPLICABLE**
 - Last date of request for applications
 - Last date of submission of applications
 - Dates for announcing final results
 - Release of admission list (main list and waiting list shall be announced on the same day)
 - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
 - Last date for closing of admission
 - Starting of the Academic session
 - The waiting list shall be activated only on the expiry of date of main list
 - The policy of refund of the fee, in case of withdrawal, shall be clearly notified

12. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats-- **NOT APPLICABLE**

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13. Information of Infrastructure and Other Resources Available

Number of Class Rooms and size of each	12 no of Class rooms with size(in sqm)- 66 each
Number of Laboratories and size of each	22 no of Laboratories with size(in sqm) as given: 66
Number of Drawing Halls with capacity of each	Nos 02, and with 121 sqm each
Number of Computer Centres with capacity of each	01, 237 sqm
Central Examination Facility, Number of rooms and capacity of each	Yes available and 12 number of rooms with size 66 sqm each
Barrier Free Built Environment for disabled and elderly persons	Yes available
Occupancy Certificate: YES Fire and Safety Certificate: YES	Yes available
Hostel Facilities:	Not Available

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- Library

Library	
Number of Library books/ Titles/ Journals available	Titles:400, Volumes: 3250 13 no of Journals Subscribed
List of online National/ International Journals subscribed:	Nil
E- Library facilities:	Yes Available

- Laboratory and Workshop

Laboratory and Workshop	
List of Major Equipment/Facilities in each Laboratory/ Workshop	List Attached at for Lab Equipments
List of Experimental Setup in each Laboratory/ Workshop	List Attached at for Lab Equipments

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- **Computing Facilities**

Computing Facilities	
Internet Bandwidth:	40 Mbps
Number and configuration of System:	50 Computer Systems of Acer Make i5, 10 Gen 50 Computer Systems of HP Make Rayzn Processor
Total number of system connected by LAN:	20
Total number of system connected by WAN:	--
Major software packages available:	Windows 10, MS-OFFICE,
Special purpose facilities available:	
➤ Innovation Cell: ➤ Social Media Cell: ➤ Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: NOT APPLICABLE	Yes Not Applicable

- **List of facilities available**

- Games and Sports Facilities - Available
- Extra-Curricular Activities - Available
- Soft Skill Development Facilities - Available

- **Teaching Learning Process**

- Curricula and syllabus for each of the programmes as approved by the Board
- Academic Calendar of the Board-- As directed by the HSBTE
- Academic Time Table with the name of the Faculty members handling the Course
- Teaching Load of each Faculty

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▪ **Teaching Load of each Faculty**

Sr.No.	Name of Faculty	Teaching Load	Department
1.	Smt. Rachna Yadav	19	MLT
2.	Sh. Pavitar Pal	23	Mechanical Engg
3.	Sh. Ramanand	25	Electrical
4.	Sh. Vijay Yadav	25	Electrical
5.	Sh. Vikash	24	I&C
6.	Ms. Rajwanti Yadav (Guest Faculty)	25	Chemistry
7.	Ms. Neelam (Guest Faculty)	26	Mathematics
8.	Ms. Sanju Dagar (Guest Faculty)	29	Physics
9.	Sh. Bijender Kumar	26	Electrcial Engg
10.	Sh. Tasvir Singh	25	Mechanical Engg
11.	Sh. Manender Singh	27	Workshop
12.	Sh. Devender Kumar	27	Workshop

- Internal Continuous Evaluation System and place: **Yes, as directed by the State Board of Technical Education.**
- Student's assessment of Faculty, System in place : Yes, at Institute Level
- **Special Purpose :- Not Applicable**
 - Software, all design tools in case
 - Academic Calendar and frame work

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14. Enrollment of students in the last 3 years

Academic Year 2019-20

Sr. NO.	Branch	Sanctioned Intake	No of Students Admitted	Category			
				AIC	HOGC	SC	BC
1	Automobile Engg	60	16	09	04	00	03
2	Electrical Engg.	60	48	09	19	01	19
3	Mechanical Engg.	60	53	16	14	02	20
4	Civil Engg	60	00	00	00	00	00
5.	Instrumentation & Control Engg.	60	00	00	00	00	00

Academic Session 2020-21

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Sr. NO.	Branch	Sanctioned Intake	No of Students Admitted	Category			
				AIC	HOGC	SC	BC
1	Automobile Engg	60	45	5	35	1	5
2	Electrical Engg.	60	59	6	37	3	12
3	Mechanical Engg.	60	61	5	40	3	12
4	MLT	60	57	8	33	6	10
5.	Instrumentation & Control Engg.	60	29	4	24	1	0

Academic Session 2021-22

Sr. NO.	Branch	Sanctioned Intake	No of Students Admitted	Category			
				AIC	HOGC	SC	BC
1	Automobile Engg	60	60	13	34	3	10
2	Electrical Engg.	60	60	12	31	8	9
3	Mechanical Engg.	60	59	11	30	7	11
4	MLT	60	60	12	32	6	10
5.	Instrumentation & Control Engg.	60	39	12	25	1	1

15. List of Research Projects/ Consultancy Works:-- Not Applicable

- Number of Projects carried out, funding agency, Grant received
- Publications (if any) out of research in last three years out of masters projects
- Industry Linkage
- MoUs with Industries (minimum 3) -- 1. Thermo Cabs, Sector-10, Uttam Nagar Rewari 2. Gupta Metal Sheet Ltd Rewari 3. B.M. Gupta Developer Pvt Ltd Rewari 4. India Japan Lighting Bawal 5. JVS Mech Bricks Jhajjar 6. Pride India Engg Solution Manesar 7. Vataslaya Hospital Rewari 8. Matrika Hospital Rewari 9. Sanoh India Pvt Ltd Bawal 10. Savitri Devi Hopsital Rewari 11. Dr. Vijay Pal Yadav Hospital Rewari 12. Virat Hopsital Rewari

16. LoA and subsequent EoA till the current Academic Year: EOA issued for 2022-23

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17. Accounted audited statement for the last three years: Not Applicable

18. Best Practices adopted, if any

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action.

The Website shall be dynamically updated with regard to Mandatory Disclosures.

Signature of the Principal/ Head of the Institution
Principal
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